

UBC Early Childhood Education Program Transfers Between Master's Programs in ECED

Students may request a transfer from the ECED M.A. program to the ECED M.Ed. program or from the ECED M.Ed. program to the ECED M.A. program. However, this is very unusual and may extend your time in the program as additional coursework may be required or sequence of courses may vary. Requests for transfers must be completed during the first 24 months of the program to which students were originally admitted. Students must be in good financial standing to be transferred. They may not be on financial hold due to unpaid tuition fees. The date of the transfer must correspond to the beginning of a term. Transfer cannot normally be retroactive. Please see <http://www.grad.ubc.ca/faculty-staff/policies-procedures/transfer-between-closely-related-masters-programs> for transfers between closely related programs. Transfers between closely related graduate programs are only permitted with academic justification from the next Graduate Program Advisor. Note that transfers may have implications for student funding.

Transfer from the M.Ed. to the M.A. Program. Students who wish to transfer must make a Program Transfer Request to the ECED Curriculum and Graduate Admissions Committee through the ECED Program Assistant at eced.educ@ubc.ca. Requests to transfer are considered on a case-by-case basis. Students must have successfully completed at least one full term before requesting to transfer from the ECED M.Ed. program to the ECED M.A. program.

The request for transfer will include the following information:

Statement of intent: The statement of intent should be no longer than **three pages double-spaced** and should highlight the following:

- rationale for the request to transfer;
- description of a research topic or area of inquiry and preliminary research design;
- association of the proposed research with research undertaken by faculty affiliated with the ECED program. A list of potential faculty supervisors who have agreed to serve as supervisors for ECED students is provided on the ECED website <https://earlychildhood.educ.ubc.ca>. Other faculty in the Faculty of Education who are members of Graduate and Post-Doctoral Studies (G+PS) faculty can serve as ECED supervisors on a case-by-basis.

Current Resume or CV

Letter of support: Applicants must provide one letter of support from the faculty member who is willing to serve as the research supervisor.

Transfer from the M.A. to the M.Ed. Program. Students who wish to transfer must make a Program Transfer Request to the Curriculum and Graduate Admissions Committee. Requests to transfer are considered on a case-by-case basis. Students must have successfully completed one full term before requesting to transfer from the ECED M.A. program to the ECED M.Ed. program.

The request will include the following information:

Statement of intent: The statement of intent for the M.Ed. should be no longer than two pages double spaced that includes a rationale for the request to transfer, including how their professional goals have changed and why the M.Ed. is a better fit for them.

Current Resume or CV

Approved November 24, 2022

Letter of support: Applicants must provide one letter of support from a faculty member who has had the student in class or worked closely with them during their ECED program (e.g., research supervisor) supporting the transfer.

Transfers between other Programs in the Faculty of Education. Transfers between areas of program specialization within the Faculty of Education (e.g., LLED to ECED, EDST to ECED) are permitted during the first 24 months for a full-time student, or up to the successful completion of 24 credits for a part-time student. However, these transfers are rare. Requests to transfer between specializations should be directed to the ECED Director. Request for transfers into the ECED program are considered once a year at the time regular admissions are due (December 1st). The student must submit a new application to the program and provide the information requested as listed above. The request will be reviewed along with other applicants to the ECED M.A. or M.Ed. program.

Recommendations for all transfers approved by the ECED Curriculum and Graduate Admissions Committee must be approved by the ECED Director and then directed to Graduate and Postdoctoral Studies with an academic justification from the ECED Graduate Advisor or Director in support of the transfer.