**STATEMENT OF SUPERVISION FOR RETIRING FACULTY**

Retired faculty members, pending good standing with the Faculty of Graduate and Postdoctoral Studies (G+PS), may continue to supervise students, but must identify an appropriate co-supervisor for all doctoral and thesis-based master’s students, subject to department head approval (see supervisory roles and responsibilities below).

If you are retiring, please identify, in consultation with your student, an appropriate co-supervisor and complete this form for the student’s file.

**Supervisor’s Roles and Responsibilities (from the Handbook of Student Supervision)**

Supervisors should be available to help their graduate students at every stage, from formulation of their research projects through establishing methodologies and discussing results, to presentation and possible publication of dissertations. Graduate supervisors must also ensure that their students’ work meets the standards of the University and the academic discipline.

More details can be found at: [www.grad.ubc.ca/handbook-graduate-supervision/supervisor-responsibilities](http://www.grad.ubc.ca/handbook-graduate-supervision/supervisor-responsibilities)

|  |
| --- |
| **Student Information:** |
| First Name: Last Name: |
| UBC Student Number: Degree: **MA/MSc**  **PhD/EdD** |

|  |  |  |
| --- | --- | --- |
| **Signatures:** | | |
| Current Supervisor (PRINT): | Signature: | Date: |
| Co-supervisor (PRINT): | Signature: | Date: |
| Student (PRINT): | Signature: | Date: |
| Department Head (PRINT): | Signature: | Date: |